# Exercise 7: Create a Posting from Financial Accounting

Follow this menu path:

**Accounting → Financial Accounting → General Ledger → Document Entry → Enter G/L Account Document**

Enter the following data:

|  |  |
| --- | --- |
| Company Code | US00 |

Click Continue.

|  |  |
| --- | --- |
| Document Date | Current Date |
| Debit Line Item | |
| G/L acct | 7043## |
| D/C | Debit |
| Amount in doc. Curr. | 1000 |
| Credit Line Item | |
| G/L acct | Bank Account |
| D/C | Credit |
| Amount in doc. Curr. | 1000 |

Click Enter.

You will see an error that indicates the expense account requires an assignment to a CO object.

|  |  |
| --- | --- |
| Why? |  |

Enter the following data on the Debit line item:

|  |  |
| --- | --- |
| Cost Center | SERV-### |

Click Post.

Use the menu at the top of the screen to select More → Document → Display

|  |  |
| --- | --- |
| What does the posting key determine?: |  |

Click back and then Exit to return to the main menu.

## View a Cost Center Report

Follow this menu path:

**Accounting → Controlling → Cost Center Accounting → Information System → Reports for Cost Center Accounting → Plan/Actual Comparisons → Cost Centers: Actual/Plan/Variance**

Enter the following data:

|  |  |
| --- | --- |
| Controlling Area | NA00 |
| Fiscal Year | Current year |
| From Period | 1 |
| To Period | 12 |
| Plan Version` | 0 |

In the Selection groups section enter the following data:

|  |  |
| --- | --- |
| Cost Center Group | NA00 |

Click Execute.

|  |  |
| --- | --- |
| What does the hierarchy on the left side of the screen represent: |  |

Drill down into the hierarchy by double-clicking SERV-###.

|  |  |
| --- | --- |
| What is the balance in the cost center: |  |

Click back then enter the following data in the Selection groups section:

|  |  |
| --- | --- |
| Cost Center Group | Leave blank |
| Or values(2) (for Cost Center) | SERV-### |

Click Execute.

This is the same report you got by drilling down into the hierarchy.